

Cabinet

9 September 2025

Knightsford Neighbourhood Plan

For Decision

Cabinet Member:

Cllr S Bartlett, Planning and Emergency Planning

Local Councillor: Cllr Roland Tarr

Executive Director:

J Britton, Executive Director for Place Services

Report author and job title: Ed Gerry, Community Planning Manager

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Statutory Authority: Localism Act 2011

Neighbourhood Planning (General) Regulations 2012 (as amended)

Report status: Public (the exemption paragraph is N/A)

Executive summary

1. The neighbourhood plan has been subject to independent examination and referendum. The purpose of this report is to formally 'make' (adopt) the Knightsford Neighbourhood Plan part of the development plan for use in planning decisions in the Knightsford Neighbourhood Area.
2. **Recommendations**
 - 2.1 The following recommendations are made:
 - a) That the Council 'makes' the Knightsford Neighbourhood Plan (as set out in Appendix A) part of the statutory development plan for the Knightsford Neighbourhood Area.
 - b) That the Council offers its congratulations to Knightsford Parish Council and members of the Neighbourhood Plan Group for producing a successful neighbourhood plan.
3. **Reason for the recommendations**
 - 3.1 To formally 'make' the Knightsford Neighbourhood Plan part of the statutory development plan for the Knightsford Neighbourhood Area. In addition, to

recognise the significant amount of work undertaken by the Parish Council and members of the Neighbourhood Plan Group in preparing the plan and to congratulate the Council and the Group on their success.

4. Knightsford Neighbourhood Plan

- 4.1 The neighbourhood plan area for Knightsford, which includes the parishes of Tincleton, West Knighton, West Stafford and Woodsford, was originally formally designated by Dorset Council in July 2021. The area was formally amended on 24 July 2024. This was to reflect minor changes to the parish boundary at West Knighton resulting from the Community Governance Review. Following significant amounts of consultation and research Knightsford Parish Council (the Qualifying Body) submitted the Knightsford Neighbourhood Plan, and associated documents, to Dorset Council in August 2024.
- 4.2 The plan, and its associated documents, were subject to formal consultation from 2 December 2024 to 27 January 2025. Dorset Council subsequently made arrangements for an independent examination of the plan as required by The Neighbourhood Planning (General) Regulations 2012 (as amended).
- 4.3 The examination was conducted by Andrew Mead BSc (Hons) MRTPI MIQ and his report on the plan was published on 31 March 2025. The Examiner's Report concluded that subject to a number of modifications the plan should proceed to referendum.
- 4.4 Cllr Shane Bartlett (Portfolio Holder for Planning and Emergency Planning) decided on the 22 May 2025 that the examiner's recommended modifications should be incorporated within an amended version of the neighbourhood plan and that the amended plan should proceed to referendum. Furthermore, Cllr Bartlett decided that a recommendation to 'make' the Knightsford Parish Neighbourhood Plan should be made to a Cabinet meeting after the referendum if the result of the referendum was in support of making the plan and there are no other issues identified that would go against such a decision.
- 4.5 The Council held a referendum on 24 July 2025 with the area covered by the referendum being the Civil Parishes of Tincleton, West Knighton, West Stafford and Woodsford. This is the same area to which the neighbourhood plan applies. In the referendum 201 people (88%) voted in favour of the plan with 27 people (12%) voting against the plan. The turnout was 28.29%.
- 4.6 Where a referendum results in more than half of those voting, voting in favour of the plan, the Council must 'make' the plan as soon as reasonably practical unless it considers that this would breach, or be incompatible with relevant environmental regulations or human rights requirements.

- 4.7 The Knightsford Neighbourhood Plan, as proposed to be 'made', is attached at Appendix A. More than 50% of those who voted in the referendum voted in favour of the plan.

5. Alternative options considered

- 5.1 In this instance there are no reasonable alternative options available to the Council following the favourable outcome in the referendum. The Council is legally required to 'make' (adopt) the neighbourhood plan.

6. Legal considerations

- 6.1 A legal challenge could be made against the decision to 'make' the Knightsford Neighbourhood Plan. Such a challenge could be made on the basis that the neighbourhood plan does not meet the basic conditions, is not compatible with the Convention rights or because it does not comply with the definition of a neighbourhood development plan. However, the independent examiner who examined the plan has considered these matters in light of the consultation responses made to the plan. The Council has also considered these matters and is of the view that there is no basis for reaching a different view to the examiner.

7. Financial implications

- 7.1 When a decision has been formally made to progress an original version of a neighbourhood plan (rather than a review) to referendum, Dorset Council has previously become eligible for a grant of £20,000 in respect of the plan. This grant is intended to cover the costs associated with the Council's input into the production of the neighbourhood plan including the costs associated with the examination and referendum. The Government has not yet confirmed the grant support for local planning authorities for the 2025/26 financial year. However, it is anticipated that it will be the same, or similar, to the grant support that has been available in previous financial years.

8. Natural environment, climate & ecology implications

- 8.1 The neighbourhood plan has been prepared in accordance with national planning policy and guidance which seeks to deliver sustainable development through planning decisions including by improving biodiversity and mitigating and adapting to climate change. The independent examiner who conducted the examination of the plan considers that the plan contributes to the achievement of sustainable development.
- 8.2 As this report is pertaining to the Knightsford Neighbourhood Plan, there is no specific requirement for including a climate decision-wheel in this instance.

9. Well-being and health implications

- 9.1 The plan has been prepared in accordance with national planning policy and guidance which seeks to deliver healthy, inclusive and safe places.

10. Other implications

- 10.1 The neighbourhood plan will form part of the development plan for the Knightsford Neighbourhood Area alongside other current adopted plans including the West Dorset, Weymouth & Portland Local Plan (2015). Planning applications, which will be considered by Dorset Council, will be determined in accordance with the development plan unless material considerations indicate otherwise.

11. Risk implications

- 11.1 HAVING CONSIDERED: the risks associated with this decision; the level of risk has been identified as:

Current Risk: LOW

Residual Risk: LOW

12. Equalities

- 12.1 Part of the independent examiner's role was to consider whether the neighbourhood plan would breach or otherwise be incompatible with any of the Convention rights within the meaning of the Human Rights Act 1998. No issues were raised by the examiner in this regard.

13. Appendices

Appendix A: Knightsford Neighbourhood Plan

Appendix B: Examiner's Report

14. Background papers

- 14.1 Documents relating to the Knightsford Neighbourhood Plan can be accessed via the following webpage:

[Knightsford Neighbourhood Plan - Dorset Council](#)

15 Report sign-off

- 15.1 This report has been through the internal report clearance process and has been signed off by the Director for Legal and Democratic (Monitoring Officer), the Executive Director for Corporate Development (Section 151 Officer) and the appropriate Portfolio Holder.